



Exhibitor Guide to the Exhibition

Delivery of Exhibit(s) Thursday 19th May 2016 – 10:00 to 20:00hrs

Please note that all exhibits must be brought to the exhibition on Thursday 19th May.

1. Arrival at the Exhibition:
Non-Camping Exhibitors are to park in 'Car Park A' opposite Doncaster Racecourse and proceed to the 'Main Reception' to book in. Disabled car parking is available directly outside the 'Main Entrance'.
Camping Exhibitors are to proceed towards 'Loading Area 1' at the rear of the Exhibition Centre via 'Sandall Beat Rd' (signposted 'Doncaster Bloodstock Centre' off the A18). Please park up in the designated 'Holding Area' and proceed to the 'Main Reception' to book in.
2. Book in at the 'Main Reception' in the exhibition hall. Here you will receive all relevant paperwork including 'Display Card' and 'Receipt' for your Exhibit(s) and your 'Pass' for the Exhibition. Camping passes will also be issued if required along with instructions of where to park up. Exhibition staff will also advise where best to unload your exhibit(s).
3. Place your Exhibit(s) in the allocated position in the exhibition hall along with the relevant display card. If in doubt please ask, Stewards will be on hand to assist.
4. When your Exhibit(s) is in place, take your receipt to a Steward assigned to signing in exhibits or the reception desk. A Steward MUST then sign the receipt, which you must then keep safe. The Exhibition is responsible for your Exhibit only after your receipt is signed by an Exhibition Steward.
5. Once your exhibit(s) are unloaded, please move your car back into the main 'Car Park A' so as to allow access to the Exhibition Hall for fellow exhibitors/traders.

Exhibitor Entry: Exhibitors can enter the Exhibition from 09:00 Fri 20th to Sun 22nd

Collection Of Exhibit(s) Sunday 22nd May 2016

PLEASE REMEMBER TO BRING YOUR EXHIBIT RECEIPT(S)!

Exhibits must be collected by 6pm from the Halls

Before you can remove your Exhibit(s) from the exhibition hall a number of things must happen.

1. Firstly, responsibility needs to be signed over to you.
2. Exhibit(s) may be signed over (paperwork only) to the owners/collectors from 15:00hrs on Sunday.
3. Remove your Exhibit(s) 'Display Card'. You must enter your name on the relevant receipt, sign it and then give it to a Steward at reception.
4. The Steward will then sign the rear of your 'Display Card'. This must now be kept safe until the end of the Exhibition as it must be produced at the door when you are leaving with your Exhibit(s).

REMINDER: Exhibition closes at 16:30hrs on Sunday – this is when 'packing away' may commence. Please NOT BEFORE.

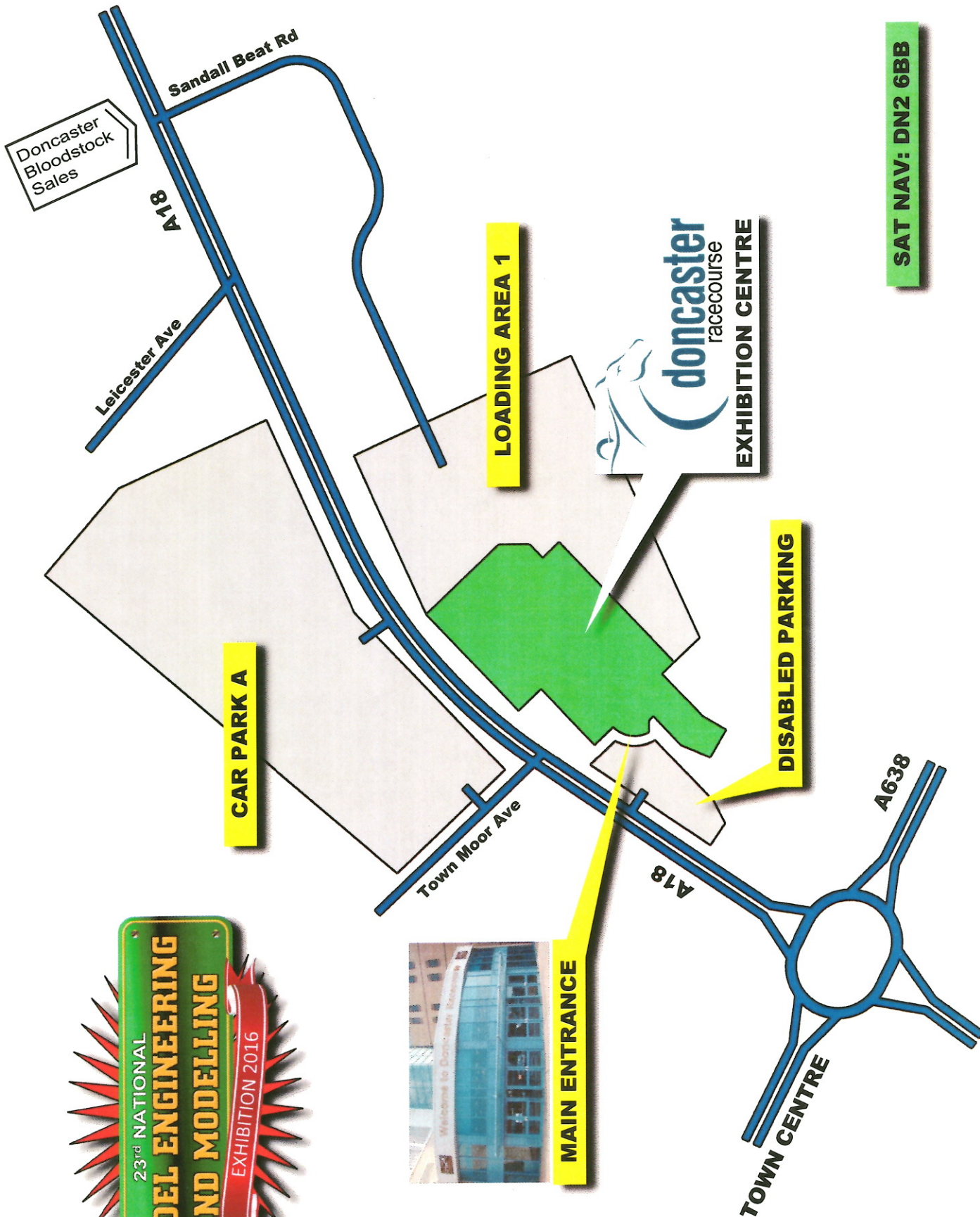
5. No Exhibit(s) may be removed from the Exhibition hall before 17:00hrs on Sunday, unless otherwise directed by the Exhibition staff.
6. Entry to 'Loading Area 1' will not be possible until the Exhibition closes on Sunday afternoon at 16:30hrs.

Camping

1. No Caravans / Motorhomes will be allowed on the SHOWGROUND before 15:30hrs on Wednesday 18th May 2016 (with the exception of Exhibition Staff).
2. On arrival at the showground, proceed towards 'Loading Area 1' at the rear of the Exhibition Centre via 'Sandall Beat Rd' (signposted 'Doncaster Bloodstock Centre' off the A18). Please park up in the designated 'Holding Area' and proceed to the 'Event Reception' to book in. Please do not park anywhere else!!!
3. Ask for Camping whilst signing in. You will be allocated a camping number. Please do not attempt to park up before receiving this number.
4. Please Note: Park only in your allocated area.
5. Doncaster Racecourse is unable to offer any electrical hook-ups.
6. Use waste water collectors – please do not discharge waste directly onto the ground.
7. Unfortunately there is no Elsan disposal point for Portaloos etc. Please DO NOT use WC's to empty toilets. **Offenders will be asked to leave the SITE.** However, there are toilets available both on the camping site for use in the evenings and numerous WCs within the Exhibition Hall during the day.
8. Please park with a minimum of 10ft between gas bottles.
9. All vehicles including Caravans/Motorhomes must be removed from the site before 20:00hrs Sunday 22nd May 2016. Limited overnight parking on Sunday is available in a separate area – please ask for further details upon arrival.

NOTE: This is not a registered campsite – camping is at the kind permission of the Doncaster Racecourse.

Thank you for your co-operation



SAT NAV: DN2 6BB